## Phoenix<sup>®</sup> Named User License Activation

CERTARA

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## Section 1: Instructions to download and install Phoenix

More detailed installation instructions can be found online at <u>Phoenix Assistance Library</u>.

**Note:** The instructions below are for a new Phoenix installation or a Phoenix version upgrade. If you are simply renewing your license and not upgrading your Phoenix version, skip ahead to <u>Section 2</u>: <u>Activation of Phoenix Named User License(s)</u>.

- 1. Use the Download Link from the email to download the Phoenix installation files.
- 2. When prompted, click **Save As**. Save the zipped file to a location of choice on your local computer.
- 3. Once the download has completed, use WinZip, or other extracting utility, to unzip the contents of the zipped file. In most cases this can be done by simply right-clicking the file and selecting **Extract All**.
- 4. If you have a Phoenix version installed that is older than the previous version, you will need to manually uninstall the older version using Start > Certara > Uninstall Phoenix or the Control Panel, before installing the new version. If you have the previous version installed, you can use the Phoenix installer to uninstall, as described below.
- 5. In the location where the files were extracted, double-click the file named "setup.exe" and enter the administrator username and password to install Phoenix.

😵 User Account Control						
Do you want to allow the following program from an unknown publisher to make changes to this computer?						
Program name: Setup.exe Verified publisher: <b>Unknown</b> File origin: Network drive						
To continue, type an administrator password, and then click Yes.						
User name           Password           Password						
Show details Yes No						

*Note*: The user is notified if required versions of the .NET framework or Microsoft Visual C++ components are not installed or if a version of Phoenix is found and the installer will proceed to uninstall/install the necessary items. A forced reboot may occur during the installation process if the version of .NET required by Phoenix has not been previously installed. The reboot occurs



before the Phoenix Setup wizard is started. If the computer reboots, start the installation process again by running "setup.exe" after the operating system restarts.

- 6. If the previous version of Phoenix is already installed on the machine, you will be prompted to uninstall it. Select **Yes** to the prompt. Otherwise, go on to step 8.
- 7. After the uninstall is complete, run "setup.exe" again to install Phoenix.
- 8. Follow the additional prompts, accepting the default menu selections, then click **Finish** to complete the setup.

## Section 2: Activation of Phoenix Named User Licenses

- 1. Run Phoenix as an administrator.
  - Right-click the Phoenix icon and the desktop and select **Run as administrator**.
  - In the User Account Control dialog, enter the administrator login information and click Yes.
- 2. Select **Edit > Preferences** from the Phoenix menubar.
- 3. In the navigation panel, expand the Licensing node and select License Acquisition.

Preferences		
General	L	ice
License Acquisition     License Management		
License Server Configuration		Na
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4. On the right-side of the *Preferences* dialog, select the **Online** tab.

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	N	lamed User Licensing	Online	Ofline	

5. In the Online tab, click **Test** to check that you have access to the Authentication Server for online license activation. If the test is unsuccessful, go to <u>Appendix: Offline Activation</u>.



6. Copy the entire authentication code given in the email.



7. In the *Preferences* dialog, paste the copied code into the step 2 text field and click the **Activate** button.

A verification pop-up confirming that the activation was successful.

*Note:* If your machine does not have internet access, or if the Online Activation failed, refer to <u>Appendix: Offline Activation</u>.

- 8. Click **OK** to close the pop-up verification.
- 9. In the navigation pane of the *Preferences* dialog, select the **License Management** node.
- 10. Verify that the correct license now appears. An example of a correctly installed local license is shown below:

Preferences						$\times$	
	Licenses						
<ul> <li>Licensing</li> <li>License Acquisition</li> <li>License Management</li> </ul>	Name	Туре	Commuter	Status	Expires	^	
	NU_API_N	Named User	Unavailable	Acquired			
License Server Configuration	NU_WNL	Named User	Unavailable	Acquired			
		Click this button acquire the licen	to se			~	
	Instructions Refresh						
	Online Use To obtain a license from the network for On-Line use, left-click the appropriate button in the "Name" column of a license that is currently						
	Offline Use	To release a network license, left-click the appropriate button in the "Name" column of a license that is currently "Acquired". Diffine Use To obtain a network license for Off-Line use, left-click the "Request" button in the "Commuter" column of a license that is currently "Available". To return a commuter license to the license server, left-click the "Release" button in the "Commuter" column for the license that is currently					
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11. If the License Management window shows a successfully "Acquired" license, you are done with the license activation and are ready to use your Phoenix application.



## **Appendix: Offline Activation**

- In the Offline tab of the *Preferences* dialog, click the **Email Certara license administrator** link to request instructions for an Offline activation. Include the following information in the email:
  - Your System Lock Code (click the **Copy Lock Code** button in the *Preferences* dialog and paste the information into the email).
  - Your order number from the Subject line of your license email (C-0xxxxx)

Certara Licensing will use the System Lock Code to make a license code for your machine, and email it back with instructions to do an Offline activation.

